**Homer Township Organization Meeting Minutes**

**January 3, 2022**

The organization meeting of the Homer Township Supervisors was held on Monday, January 3, 2022, at the Homer Township Building at 6:00 p.m.

**Present:** Leisa Fair, Mitchell Freeman, Andrew Chapell, Carol Putt-Ayers, and Mary Freeman

**Absent:** None

**Visitors:** Rick Ayers

Statement of Financial Interests and LST Tax Forms were signed by all.

Mitch called the meeting to order at 6:15 p.m. followed by the pledge to the flag and a moment of silence.

Supervisor Andrew Chapell resigned from Supervisor Mark Freeman’s position (Andrew was appointed to fill in for November & December 2021, after Supervisor Mark’s death in late October.) Andrew was then sworn into his own position as Supervisor, for a six- year term, ending in 2027.

Mitch made a motion to appoint Carol Putt-Ayers to Supervisor Mark’s position and Andrew seconded the motion. Carol was then sworn in.

Andrew appointed Mitch as the temporary Chairman to begin the organization process and Carol seconded the motion.

Andrew nominated Mary as the temporary Secretary and Carol seconded it.

The motion was made by Andrew and seconded by Carol to nominate Mitch as Chairman.

Mitch made a motion to nominate Andrew as the Vice Chairman and Carol seconded it.

Mitch made a motion to nominate Otto Deutschlander as Chairman of the Vacancy Board and Andrew seconded it.

Mitch nominated Otto Deutschlander as Roadmaster and Andrew seconded it.

Carol was appointed as Emergency Management Coordinator. Andrew made the motion and Mitch seconded it.

Carol nominated Mitch to be the Voting Delegate and Andrew seconded the motion.

Mitch made a motion to keep the Treasurer’s Bond at $250,000. Andrew seconded the motion.

Leisa Fair was reappointed Treasurer. Andrew made the motion. Mitch seconded it.

Mary Freeman was reappointed Secretary. Carol made the motion. Andrew seconded it.

Pay for Treasurer and Secretary were increased. Treasurer’s pay was set at $15,000.00 a year and the Secretary’s pay at $7,000.00 a year. Carol made the motion to increase the salaries and Andrew seconded it.

Auditors: All of Homer Township’s Auditors are elected. They are: Heidi Jackson, Cindy Woodard-Steffen and Carl Klingaman. They will have their annual Auditor Meeting on Tuesday, January 4, 2022 at 5:00 p.m. at the Township Building.

Tax Collector: Mary Lilja.

The following individuals/firms were appointed/reappointed for 2022. Mitch made a motion and Andrew seconded it.

1. Wage Tax Collector –Berkheimer
2. SEO –Roger Bickelman, Primary and Russ Braun and Terry Myers as Secondary.
3. Building Code Official-None Appointed-No Contract with any firm-Opted Out of Uniform Construction Code. We will provide names/numbers upon request.
4. Garbage Collector – None Appointed
5. Depositories – PLGIT, Citizens & Northern.
6. Solicitor – None Appointed
7. CPA – None Appointed

The rate for new sewer permits is $375 and repair permits is $375. Mitch made a motion to keep the sewer and repair permits the same. Andrew seconded the motion.

Continue wages for Supervisor’s meeting pay $125/meeting.

Roadmaster and working Supervisors’ wages were kept the same at $18.00 per hour.

Skilled Laborers’ wages were kept at $16.00 per hour. Clerical and Unskilled Laborers’ wages were kept at $12.00 per hour.

Set the mileage rate to current IRS rate (currently $0.585) for 2022.

Regular monthly meetings will be held on the first Monday of the month 7:00 p.m. at the township building, unless the first Monday falls on a legal holiday and then the meeting will be held either on the holiday or changed, following legal advertising requirements. The Supervisors voted to hold the July 2022 meeting on Wednesday, July 6, 2022, as the Fourth of July holiday, is on Monday, July 4, 2022.

All the above motions were made by the three Supervisors present and seconded by the same. Andrew made a motion to adjourn at 6:35 p.m. and Mitch seconded the motion. The meeting adjourned and the regular January 2022 meeting began.