

**PA Emergency Management Agency (PEMA)  
Letter of Intent (LOI)**

**SUBJECT:** Hazard Mitigation Assistance (HMA) Letter of Intent  
**TO:** State Hazard Mitigation Officer (SHMO)  
Pennsylvania Emergency Management Agency  
1310 Elmerton Avenue  
Harrisburg, PA 17110

Dear SHMO:

The purpose of this notice is to inform you of our interest in participating in the Hazard Mitigation Assistance program(s):

\_\_\_\_\_  
**Signature** **Title**

**DATE:** \_\_\_\_\_

**APPLICANT COMMUNITY:** \_\_\_\_\_

**COUNTY:** \_\_\_\_\_

**PROJECT CONTACT**

**NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**AGENCY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**UEI:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**TYPE OF ORGANIZATION**

**Municipal Government**       **Private**      **Nonprofit**   
**County Government**       **State**      **Agency**

**LOCATION OF PROJECT:** \_\_\_\_\_

**BRIEF DESCRIPTION OF PROJECT:** \_\_\_\_\_

**BRIEF DESCRIPTION OF PROBLEM TO BE SOLVED:** \_\_\_\_\_

**TOTAL ESTIMATED COST:** \_\_\_\_\_

**SOURCE OF FUNDING FOR NON-FEDERAL SHARE :** \_\_\_\_\_

**Email completed form to:** [ra-shazmitoff@pa.gov](mailto:ra-shazmitoff@pa.gov).

**FAX to PEMA at 717-651-2150 or mail to:**

PA Emergency Management Agency  
State Hazard Mitigation Officer  
1310 Elmerton Avenue  
Harrisburg, Pennsylvania 17110

**PRE-APPLICATION MUST BE SUBMITTED BEFORE AN APPLICATION PACKET  
WILL BE SENT TO YOU**