

Homer Township Board Meeting Agenda

Monday, April 14, 2025

Meeting Time: 7:00 p.m.

Location: Homer Township Building 348 Southwoods Road Coudersport, PA 16915

Please note this meeting was originally scheduled for Monday, April 7, 2025, but was moved to April 14, 2025, because some of the Supervisor's were unable to attend on April 7th.

Minutes from the Monday, March 3, 2025 Meeting for Approval

Treasurer Report: Leisa Fair

Correspondence to be Discussed:

1. U.S.D.A Rural Development correspondence dated 3.6.2025 was received that indicates U.S.D.A is now taking applications for municipal equipment projects for Fiscal Year 2025. The current interest rate is 4.125%. Our Loan Specialist is located in Mill Hall, PA.

2. Flood Plain Administrator Erb Inspections will not be continuing to do Flood Plain Administration in 2026. This means the township will need to find a new Flood Plain Administrator.

3. Currently we have no open road bonds.

4. PSATS Annual Conference and Exhibit Show is in Hershey, PA May 4-7, 2025. Registration opened January 14, 2025.

5. District Magistrate Judge Bryan Phelps reached out to Secretary Mary Freeman in regards to if the township had a Constable, as Bryan is in need of a Constable for court. Secretary Freeman gave Bryan, Jordan Leete's name. Bryan reported back that Jordan Leete is not certified and cannot work as a Constable.

6. Erb Inspections March 2025 Report was received and was zero.

7. NTM Engineering, Inc. has notified the township of the dates for the Potter County Local Bridge Inspection of T-304 Big Moores Run Bridge and it will be March and September 2025 and 2026.

8. NTM Engineering, Inc. completed their scheduled bridge inspection of the Big Moores Run Bridge March 4, 2025 and noted an outstanding Priority 1 maintenance item due to corrosion holes in several beam ends at the near abutment. No significant changes to the condition of the beams since the last inspection were noted though; so they are not recommending any additional restrictions at this time. They are aware that the bridge is scheduled for complete replacement in 2026.

9. Notification was received from PENN DOT Daren Stover that he has approved the County Aid Project.

10. An updated 911 List has been received and appears to have the new home owners on Clear View Drive listed.

Persons to be Heard:

Alan Predmore Big Moores Run Road resident has indicated that he may be present for the meeting; regarding the letter he received from the township regarding the sluice on his rental property. Alan feels the road is graded incorrectly and forcing water onto his property. He called Secretary Mary Freeman and she suggested he write down his concerns and come to the meeting. Please see his response letter received, by e-mail, Sat., 4.12.25.

Township Reports:

1. Roadmaster Otto Deutschlander reports that the grader is back and general maintenance is taking place.

2. Roadmaster Otto Deutschlander is hopeful for grant approval for Big Moores.

3. FEMA/PEMA work is ongoing for Tropical Storm Debby. There have been multiple phone meetings that various Township and County Officials have attended. Next step is an onsite meeting.

4. Supervisor Carol Putt-Ayers and Treasurer Leisa Fair attended a N.F.I.P., in person meeting, today, where the township's Flood Plain Ordinance was taken, to be checked out, to make sure Homer's documents are in compliance; so Homer Township is eligible to receive state and federal funding.

Old Business:

1. The Potter County Conservation District Dirt, Gravel and Low Volume Roads Maintenance Program Annual Municipal Breakfast Workshop was held on the morning of Wed., April 9, 2025 at the PA Lumber Museum. Did anyone attend, that would like to report on this?

2. Surveyor Kyle Maxson's bill for \$1,650 for reestablishing Gary Goodwin's boundary pins on Back Road has now been received. The pins were reportedly taken out with township grading.

3. Supervisor Chapell has not heard anything back from Gardner's for fire extinguisher inspection; so, will be reaching out to them, again.

4. Has the PENN DOT stop sign, stop, with exception of right turn, for the intersection of North Ayers Hill Road, Gates Hill Road and Predmore Road been installed, yet?

5. Is there anything new on finding a buyer for the "big blue dump truck"?

New Business:

1. Roadmaster Otto Deutschlander is proposing the dates of Saturday, May 10 and Sunday, May 11 from 7:00 a.m. to 5:00 p.m. for the annual Homer Township Spring Clean Up Days, which he

very successfully chairs. A 3-ton, 30-yard dumpster is \$1,400 +. This pricing is from Casella. One advantage of the proposed dates is that the dates are still in spring; before summer sets in. One disadvantage of the dates is that they are before Election Day, Tuesday, May 20th and many residents visually see the advertising for Clean Up Days, when they come to vote. There are usually advertisements posted at the township building door and reminder slips for residents are available, to take with them.

2. The Annual Audit Letter from the Township Auditors has been received and the Audit was approved and duly advertised.

3. A Contract needs to be signed for Innovative Solutions Pro Guard Dust Suppressant to be applied to the township roads.

4. An approval request regarding building construction on Ayers Hill Road has been received from Erb Inspections.

5. Sub surface boring samples from the Big Moores Run Bridge site have been received and had to be signed for.

6. Black top patching material was received and had to be signed for. The paved portion of Southwoods Road is in need of hole patching.

7. At the May 5th meeting, the 2024 Materials Bid Advertisement should be scrutinized and revamped, with any needed changes made, in order to get it advertised (May 15th and May 22nd) for opening of bids, at the June 2nd meeting. Current 2024 bids are good until the June meeting.

8. Secretary Mary Freeman would like to propose the purchase of a new colored copier, with built in scanning features and a dust cover. The current copier is ten years old.

Next Meeting: Monday, May 5, 2025, at 7:00 p.m. at the Homer Township Building.